

Tuesday, Sept 26, 2023
Parent Leadership Team Meeting (6:30pm-7:30pm)

- Welcome
 - Sarah Barden – PLT Meeting Facilitator
 - PLT Meeting Notetaker- Lindsay Crawford

- Attendance: Jim David, Lindsay Crawford, Cheryl Cambron, Tisha Walker, Scott Walker, Tasha Brown, Deborah Kelly, Sarah Barden, Shannon Gonzalez, Lakisha Sims, Jen Wise, Joe McReynolds, LaTrenita McDonald, Janna Gillard

- Introduction
 - Welcome to all our new incoming freshmen and parents, and welcome back to all our returning STEM parents!
 - Quick introductions

- About PLT:
 - The organization that promotes and develops parent involvement in the STEM School is called the Parent Leadership Team (PLT). The PLT is made up of parents who want to take an active role in developing, leading, and making decisions in activities to support the STEM School. A PLT member is committed to meeting monthly for PLT meetings, wants a leadership role in parental involvement, actively makes decisions on what opportunities to pursue, and organizes one or more of the activities PLT decides to pursue.

 - Any parent can choose to become a member of the Parent Leadership Team. There are no elections to be involved in the PLT and there are no elected positions within the PLT. The PLT does create committees within its work in order to best facilitate PLT member interests and skills. However, the committees change each year depending on the interests and desires of the PLT members.

- Committee (Current)
 - **Staff Appreciation Committee:** Brings meals monthly to the teachers; can be responsible for additional materials/supplies throughout the year; the team organizes meals or supply lists, creates a sign-up, the list is emailed to all parents for participation. There is typically 1 zoom meeting a month to coordinate that month's meal. The meals cover about 35 teachers and staff.
 - **23-24 Brittany Ferguson, Cheryl Cambron, Tisha Walker, Deborah Kelly, Lindsay Crawford**
 - **Dates:**
 - **Aug 24**

- **Sept 28** - Tailgate Theme (Baked Potatoes, Chilli) Need additional help with set up and clean up. 11:15 am for set up, clean up thru 1:30 pm. All items requested via Sign-Up Genius have been accounted for.
 - **Oct 26**
 - **Nov 30**
 - **Dec 14** (our plan for this one is kind of a cookie/ sweets swap- where we bring in the sweets and you guys make a little box or container to take home; not really a "meal")
 - **Jan 25**
 - **Feb 29**
 - **March 28**
 - **April 25**
 - **May 23** (We thought a last day send off would be most helpful since it'll probably be crazy plus we wanted to be sure to avoid graduation)
- **HCS Parent Advisory Council:** Advisory Councils provide important input and perspective to district leadership on initiatives, challenges, and decision-making. There will be one representative per school. HCS is looking for members who are solutions-focused and can represent others from their school. Members should be willing to actively participate in a monthly meeting from September through April.
 - **23-24: Bo Drake, Michelle Turner**
 - Updates: Strategic Vision Opportunity 2030 has been put in place to move forward. More frequent meetings may now start happening now that a plan is in place.
 - This year's focus is around new buildings.
 - **Facebook Internal Parent Page:** The Facebook page is for parents to share information; emails to parents are posted there; families will resell used (or unused) uniforms; carpool info is posted; it's a parent-support group; it is a private group; to join the group you must answer a security question; the current security question is "Who sends the majority of STEM emails to you?"; an email will go out soon with information for parents who want to join.
 - **23-24: Michelle Turner; Sarah Barden, Jennifer Summerlin (Cheryl Cambron)**
 - Updates: The Facebook page is doing well. It continues to include new participants and is gaining momentum in use by the parents for updates with the school, and a resource for parents.
 - **Rising 9th Grade Parent and Student Night:** Future/new parents learn about the STEM School.
 - Date 23-24: Last year date: April 25 at 6:30pm (doors open at 6:00pm)
 - Meet and Greet PLT Table
 - Include STEM School Chattanooga Runner
 - Parents: **Shannon Gonzalez, Tisha and Scott Walker, Deborah Kelly**

- Form for Parent Leadership Team and Information for joining Facebook Parent Group
 - A rising 9th grade introduction table will be present for our September meet and greet.
- **Silent Auction Committee:** The auction is either in person or online (last year); it raises money for materials that kids use throughout the year (digital printing materials, etc.); all the money is used at the school's discretion; the auction will run virtual in conjunction with STEM Showcase (March 17) timeframe
 - **23-24: Chairperson: Amy Blankenship,** committee: Melisa Barajas, Shannon Gonzalez, Maddie Lowry, Julie Gersch, Stephanie DeOlloqui, Bess Williams, Deborah Kelly
 - Reflection: Total amount raised \$4625. We made more money this year than last year based on the value raised and amount sold. Next year suggestions are to place a notification on the public Facebook page giving the general public an opportunity to bid as well. Also having more signage to direct traffic more efficiently. Also possibly moving the auction to a more common and well known location.
 - Anyone interested in joining the committee can message Amy. The first Zoom call will be in Nov.
 - The new district platform: Give Backs.
- **National Honor Society Committee:** One night job; the STEM counselor runs this event; members help coordinate the induction ceremony; the ceremony this year will include this year's inductees; it is usually in late October or early November; this year's date is not determined yet.
 - **23-24: Shannon Gonzalez;**
 - Date: Oct 24, 2023
 - Updates: Last year's event was a success, and well attended.
 - PLT provides snacks to celebrate the induction ceremony. We will need volunteers to help.
 - Location: Bond Auditorium
- **STEM Jam:** The STEM Jam is a social event for STEM students that includes multiple activities. It is held in the evening and only for STEM students. Parents assist by volunteering to chaperone and organize snacks, drinks and food.
 - **23-24: Chairperson: Jim David**
 - Parent Assistance: Lindsay Crawford; Deborah Kelly, Scott Walker, Shannon Gonzalez
 - Date 23-24: Nov 3rd (Prior week will be spirit week and will include Halloween)
 - Updates: Last year's event was fun and successful!
 - Haunted Hallway - fundraiser (\$10), robotics & houses, will help with clean up
 - Activity zones: MTG, Smash Bros, Dance, etc.
 - Need help from PLT with monitoring the food area, set up, and clean up.
 - Donation offered for popcorn machine and cotton candy machine (Lindsay)

- Need to send volunteer Sign-Up Genius
- **STEM Jubilee Committee:** This committee will support organizing and running the hospitality area for the STEM Jubilee. The STEM Jubilee introduces elementary school students to a variety of science, technology, engineering and math related concepts through hands-on activities with a mission to inspire STEM curiosity and interest.
 - 23-24: Chairperson: Gabrielle Fernandez**
 - Parent Assistance: Britteny Ferguson, Lindsay Crawford
 - Date 23-24 To be determined. The week of graduation
 - Will need help with food set up for volunteer's lunch.
 - Students help (10th, 11th, & 12th as well as any 9th grader that has completed their work)
- **Senior Appreciation:** Janna Gillard suggested having a monthly senior appreciation event. This would highlight our seniors by providing opportunities for local activities in the community, in addition to senior oriented topics and information.
 - **23-24: Chairperson: Janna Gillard**
 - Parent Assistance: Looking for volunteers
 - Dates: To be determined
 - Must have a staff member present for liability.
 - Possible Sept 30th event - hike and cookout
- Next PLT Meeting will be held: Oct 30th (can discuss details for STEM Jam)